

Employee Verification Form

To be completed by the employer. Please transpose onto headed paper and send to **info@pahousing.co.uk**

Name of employee _____

Job title _____

Employer's name _____

Contract

☞ Is the applicant permanently employed? Yes No

Or

☞ Is the applicant on a fixed term contract with at least 6 months remaining? Yes No

☞ What is the applicant's gross annual salary?

£

☞ Is this salary subject to an annual pay increase? Yes No

e.g Cost of Living allowance

Qualifications

☞ Does the applicant have the necessary qualifications for their position? Yes No

e.g a degree

☞ Is the applicant currently undergoing training? Yes No

Residency

☞ Is the applicant a permanent UK /EU Resident or has indefinite leave to remain in the UK? Yes No

Or

☞ Is the applicant on a work visa with 6 months remaining on the visa? Yes No

Employer details

Name _____

Address _____

Job title _____

Postcode _____

Telephone no. _____

Signed: _____ Date: _____

Email address _____